

BCPPC CONTINUING EDUCATION GUIDELINES

All BCPPC credential holders are required to obtain Continuing Education hours on a *biennial basis* (every two years) according to their particular level of credentialing and these hours *must incorporate* biblical principles and counseling skills with clinical theory, knowledge, and practice.

Continuing Education is defined as follows: This is an all encompassing term that applies to obtaining *contact hours* across a broad spectrum of post-secondary (beyond high school) learning activities and programs. Some examples include degree credit courses, non-degree career training, self-directed learning, experiential learning, seminars, workshops, conference presentations, and classroom lectures. The method and format of delivery may be face-to-face, distance/online learning, printed texts/workbooks, the use of videotaped/CD/DVD material, etc.

BCPPC approved Continuing Education and competency activities can occur in *the following categories*:

Category #1: Continuing Education Activities that you ENGAGE in as a RECIPIENT.

PLEASE NOTE: If you are credentialed as a BCPC or BCCC, a *minimum of 10 of the hours* of your required total number of hours *must be from Category #1*. If you are credentialed as a BCPC, a *minimum of 15 of the hours* of your required total number of hours *must be from Category #1*. If you are credentialed as a BCBC, a *minimum of 25 of the hours* of your required total number of hours *must be from Category #1*.

- Formally organized learning (college/university courses, workshops, seminars, professional or ministerial conferences, presentations, home study, etc.). The delivery of content may be either face-to-face or electronic (e.g. CD, DVD, computer, web-based, etc.).
- Training experiences at churches or other Christian organizations that resulted in a certificate of completion or other verifiable documentation of participation.
- Publications (e.g. journals, magazines, etc.) that have a CE component and a process that provides verification of completion.
- Clinical supervision and/or consultation that is received and documented (may be applied for *no more than 5 hours* toward the total number of required hours).

Category #2: Continuing Education activities that you PROVIDE as a FACILITATOR.

- Facilitating, training, or presenting at an organized conference/seminar/class that *incorporates* biblical principles and counseling skills with clinical theory, knowledge, and practice. The same presentation may only be used once in a two-year renewal period.
- Teaching a college-level (post-secondary) class that *incorporates* biblical principles and counseling skills with clinical theory, knowledge, and practice. The same course may only be used once in a two-year renewal period.
- Producing new training materials and/or curriculum that *incorporate* biblical principles and counseling skills with clinical theory, knowledge, and practice.
- Publishing (a book, book chapter, journal/magazine article, etc.).

Acceptable forms of documentation for Continuing Education activities:

- Certificates of Completion
- CE letters or other forms documenting participation
- Official transcripts and/or diplomas
- Reprints of published articles, book chapters, training materials, etc.
- Proof of presentations that were given and/or courses that were taught
- Formal letters from supervisors and/or consultants